

One story worth keeping

A short family-history interview. Ask permission before recording or sharing.

Start gently

"Is there a story you would enjoy telling? We can skip anything, stop whenever you want, and decide together what stays private."

Person / date / topic (use a private copy)

What place, person or moment would you like to remember?

What do you remember seeing, hearing or doing?

Who else might remember it differently?

Is there a photo, letter or record that could add context?

Finish: read back a short summary. Ask what to correct and what can be shared.

Fictional example: "The station may have been Oak Street; check the photo caption."

Keep the source with the story

Separate a memory, a documented fact and a question still to check.

Story or claim I am recording

Source: who said it, or which document / photo?

Date, location and file name where I can find it again

What is uncertain or needs checking?

Permission: private only / named people / wider sharing

Restrictions, corrections or permission still to ask

Next action and who will do it

Keep living people's personal details private unless they agree to share them. Permission to tell a story is not automatically permission to publish a recording, photo or someone else's document.

Example: "Aunt Jo's recollection, 23 Sep; share summary with cousins only. Ask before posting."